

INSTITUTE FOR PARTICLE PHYSICS PHENOMENOLOGY

UNIVERSITY OF DURHAM

Steering Committee Terms of Reference and Membership

TERMS OF REFERENCE

- a) To oversee the research programme of the Institute providing strategic guidance as appropriate.
- b) To ensure that the Institute provides leadership and is responsive to the needs of the UK particle physics community.
- c) To advise on the programme of workshops and other meetings.
- d) To advise the Director on the IPPP associateship programme and the award of the Associateships.
- e) To nominate new Directors for approval by the University and STFC.
- f) To appoint from among its external membership a representative, normally the Chair, to serve on the University Appointment Committee for all permanent academic staff positions within the Institute's remit.
- g) To report to the University and to STFC, as required, on the progress of the Institute.
- h) Normally to meet twice a year, with at least one meeting at the IPPP.

MEMBERSHIP

- a) Ex-officio: The Director and Deputy Director of the IPPP.
- b) One member elected by the staff of the IPPP, from among their number.
- c) Normally six external members representing the UK experimental and theoretical particle physics community, with a majority representing the experimental side.
- d) Normally two members representing the international experimental and theoretical particle physics community.
- e) A representative of the STFC Science Programme Office in attendance.
- f) One of the UK external members to act as Chair for an initial period of three years, renewable for a further three years. The choice of Chair to be approved by STFC.
- g) External members to serve for three years, and to be eligible for extension for a maximum of two additional years (unless appointed as Chair)
- h) New members to be decided by the Steering Committee following the STFC procedures for nominations to committees.